



North Renfrew Family Health Team

North Renfrew Family Health Team Advisory Committee

Terms of Reference

Vision

To facilitate easy, local access to quality primary healthcare for the residents of North Renfrew.

Mission

Residents of North Renfrew will have the opportunity to work in partnership with primary health care physicians and the interdisciplinary team to make informed health choices from birth to end of life, including: health promotion and illness prevention information and/or programs, wellness care, early diagnosis of health care problems by screening programs, and ongoing management of illness.

Purpose

To provide advice to the FHT Leadership Team which comprises of the Executive Director of the North Renfrew Family Health Team, the Lead Physician, and the CEO of the Deep River and District Hospital, regarding the scope of services and operation of the North Renfrew Family Health Team.

Functions and Responsibilities

The Advisory Committee shall provide advice to the FHT leadership team in the following areas:

- Opportunities to increase local access to, coordination of, and integration of FHT primary care services
- Healthcare programming responsive to the socio-economic, ethnic and cultural diversity of North Renfrew
- Possible enhancements to health and wellness education that promotes personal health responsibility in community members

The Advisory Committee will request regular reporting from the FHT leadership team on matters such as:

- Quality improvement
- Annual goals and objectives
- Strategic direction
- Community engagement
- Issues of access to primary care



North Renfrew Family Health Team

Membership

- The CEO of the Deep River and District Hospital
- The Executive Director of the North Renfrew Family Health Team
- The Lead Physician of the North Renfrew Family Health Team
- One representative appointed by each municipal council – the Town of Deep River, the Town of Laurentian Hills, the United Townships of Head, Clara and Maria, and Rapides-des-Joachims
- Two to three community representatives, being local residents and reflective of community demographics. Knowledge about health needs throughout the catchment area or some other expertise deemed necessary by the committee would be preferable.

- Note:**
1. Any advisory committee member from the community can be patients of the FHT, but must declare that status to the committee and should be cautious about advocating for their personal benefit.
 2. Community members will serve two year terms, which can be renewed. Appointments will be approved by the Advisory Committee.

FHT staff members may be invited to attend Advisory Committee, either by request of the Committee, the FHT leadership team, and/or staff members themselves. Invitations will be administered by the Executive Director.

Meetings

Meetings will be chaired by the Executive Director.

Meetings will be at the call of the Chair, with the expected minimum frequency of four times per year.

Minutes will be kept and submitted for approval.