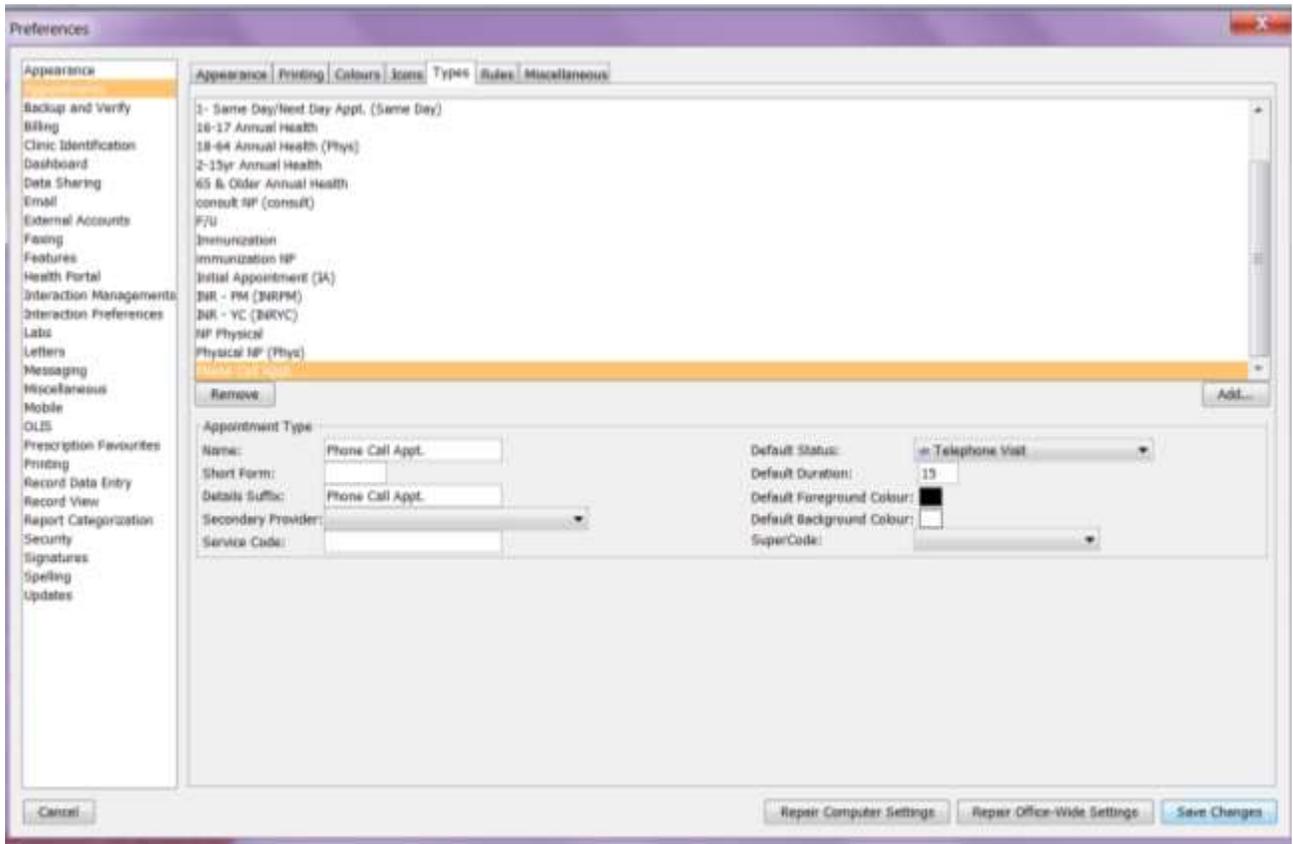
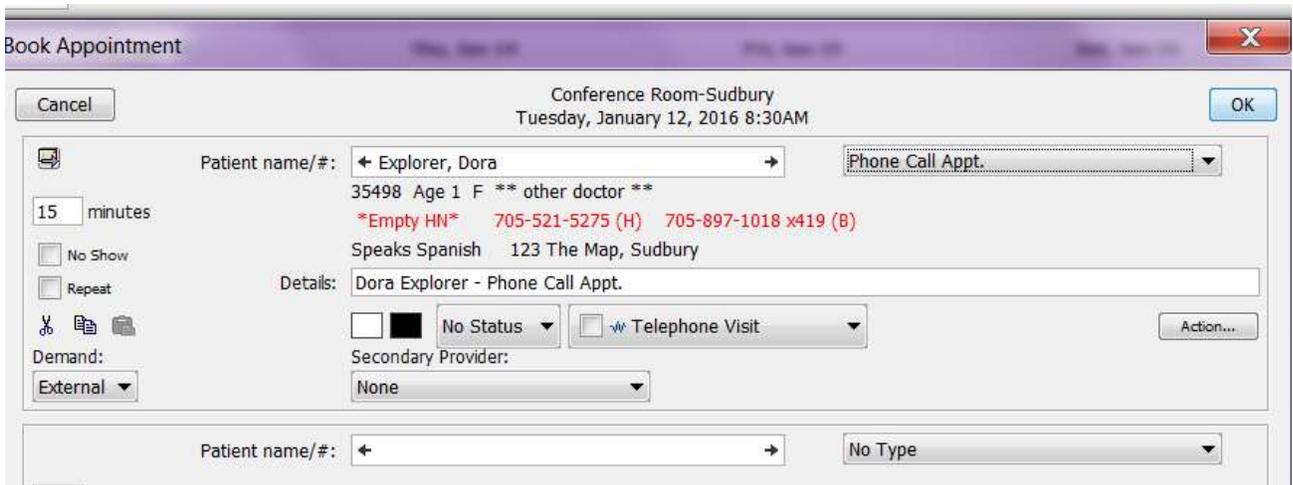


Appointment Type

What the set up looks like for an administrator to input into the system:



What it looks like for the person booking the appointment



What it looks like in the appointment schedule

PS Suite® EMR (1863-City of Lakes FHT)

File Settings Reports Messages Window Help

Meghan R Peters

Appointments for Conference Room-Sudbury

Appointments Edit Find View By Providers View Print

2016 Jan Action:

| Time | Mon, Jan 11 | Tue, Jan 12 | Wed, Jan 13 |
|--------|-------------|-----------------------------------|-------------|
| 7:00AM | | | |
| 7:15 | | | |
| 7:30 | | | |
| 7:45 | | | |
| 8:00AM | | | |
| 8:15 | | | |
| 8:30 | | ?Dora Explorer - Phone Call Appt. | |
| 8:45 | | | |
| 9:00AM | | | |
| 9:05 | | x | x |
| 9:10 | | x | x |
| 9:15 | | | |
| 9:20 | | x | x |
| 9:25 | | x | x |

Searching:

- 1) Export the appointment scheduled for the desired time period and schedules you want to include. The appointment types will appear in a separate column of the excel spreadsheet.
- 2) Search through PSS: Search for Appointment type containing "Phone Call Appt." for a desired time period and select physicians.