



Board Chair Leadership Council

Terms of Reference

PURPOSE

The Board Chair Leadership Council will:

- Provide a sounding board on governance matters for FHTs and NPLCs.
- Give advice and input to the AFHTO board and staff as needed.
- Foster leadership capacity and community among AFHTO-member board chairs.
- Advance knowledge transfer and exchange for governance best practices.
- Enhance collaboration among FHT/NPLC boards.
- Create opportunities for board chairs to collaboratively identify and raise governance issues.

MEMBERSHIP AND ACCOUNTABILITY

The Council will be comprised of one board chair representative from each LHIN region (14 members). In addition, one representative will be selected by board chairs from each of the following groups:

- Teams with unionized staff
- Teams with Blended Salary Models
- Academic FHTs
- Francophone FHTs
- Aboriginal FHTs
- Inuit FHTs
- NPLCs

The Council will be chaired by a FHT or NPLC board chair.

It is expected that Council members will communicate, engage and consult with other board chairs in their respective LHIN regions (or other constituencies) as appropriate.

ROLES AND RESPONSIBILITIES

The primary roles and responsibilities of Board Chair Leadership Council members are:

- To articulate the collective perspectives of boards in their constituencies.
- To be available to FHT/NPLC board chairs as mentors and coaches.
- To create communication mechanisms within their constituencies for boards to share challenges and successes, which will support knowledge translation and continuous information-sharing.
- To provide advice on the development of tools or resources that may support governance capacity and/or development across the FHTs/NPLCs and promote a culture of continuous learning.
- To assist FHTs and NPLCs in developing a culture that supports collaboration, quality and accountability by strengthening existing governance practices.

STRUCTURE

- Term:** Members will serve a 2-year term. If a members term as Board Chair of their FHT/NPLC ends prior to fulfilling to their 2-year term on the Council, other Board Chairs in the region will be notified and a call for volunteers will be conducted.
- Meetings:** Virtual meetings will be held via telephone or webinar, at least once per quarter. If feasible, an in-person meeting will be held in conjunction with the AFHTO conference. Additional meetings may be scheduled as needed at the request of the Chair.
- Support:** AFHTO staff will provide secretariat and logistical support for the Board Chairs Leadership Council. In this role, AFHTO will arrange meetings, record meeting notes, and facilitate development of supporting documents as required. Meeting notes will be posted on the AFHTO website to maintain transparency with all FHT/NPLC board chairs.

DECISION-MAKING

The group will strive to reach consensus in developing its advice.

QUORUM

A majority (over 50%) of group members is required for the Group to be called to order.

AMENDMENT

The Terms of Reference will be reviewed on an annual basis. Amendments to this Terms of Reference can be recommended by Board Chair Leadership Council members.

BOARD CHAIR LEADERSHIP COUNCIL MEMBERS

LHIN	NAME	FHT/NPLC	Contact
1 – ESC	Merrill Baker	Harrow Family Health Team	baker@cogeco.net
2 – SW	Gary Gurbin	Kincardine FHT	gurbin@bmts.com
	Erin Glass	STAR FHT	Erin.marie.glass@gmail.com
3 – WW			
4 – HNHB	Kandace Macara	PrimaCare Community FHT	kmacara@pccfht.ca
5 – CW			
6 – MH	Elliot Halparin	Halton Hills FHT	EHalparin@CMPA.ORG

7 – TC	John McKinley	South East Toronto FHT	jmckinley@bell.net
8 – Central	Ron Esterbauer	Markham FHT	rgesterbauer@rogers.com
9 – CE	Nancy Newton	Kawartha North	nancynewton@cogeco.ca
10 – SE	Colin Wilson	Kingston FHT	cgwilson43@yahoo.ca
	Stephen Elliot	Leeds & Grenville Community FHT	jemst@sympatico.ca
11 - Champlain			
12 – NSM	Nancy Roxborough	Barrie FHT	nroxborough@cmhastarttalking.ca
13 – NE	Sheila Latour	Powassan & Area FHT	sheilafht@gmail.com
	Sean O’Connor	Kirkland Lake & District FHT	hoggarths@nt.net
	Louise Gamelin	Espanola FHT	marcellouise@personainternet.com
14 - NW	Marlene Davidson	Atikokan FHT	medavidson@shaw.ca