# **Early Bird Registration Now Open!**

Join AFHTO and partners October 23-24, 2025 in Toronto, Ontario

# The Power of Primary Care

We're not designing for the next four years. We're building the foundation for the next 40.

Register now at www.primarycareproud.ca

# **AFHTO's The Power of Primary Care Conference FAQ**

We're thrilled to have our annual conference to continue and inspire the primary care community. AFHTO proudly presents <u>The Power of Primary Care</u>: <u>Advancing the Foundation for Integrated Care</u>.

Here you'll find all the information you need on what to expect and how to prepare for the conference. If you don't see an answer to your question below, contact us at <a href="mailto:info@afhto.ca">info@afhto.ca</a>.

- Conference Registration
- Conference Program
- Accommodation and Directions

## **Conference Registration**

#### How do I register for the conference?

Click here to register for The Power of Primary Care Conference.

#### What are the conference registration fees?

- You can find all registration fees here.
- 13% HST will be added to all charges
- All charges are in Canadian Dollars (CAD)
- \*Early-Bird registration ends October 3rd, 2025

#### How do I pay for the conference?

- To complete a registration, payment by credit card (Visa or MasterCard) is required.
- Credit card statements will reflect the registration management provider: Mosaic Event & Travel Management

#### What do you get with registration?

• Conference registration includes access to conference sessions, the Bright Lights awards ceremony, posters, exhibition floor and networking areas. The Annual General Meeting is also included for members, as appropriate.

#### How can I access the AFHTO membership discount?

 AFHTO members who have fully paid their 2025–2026 membership fees are eligible for the AFHTO membership rate, which requires an access code that has been emailed to all qualifying organizations; if you do not know your organization's code, please contact your administrator or email regAFHTO@mosaicevents.ca.

#### I'm not an AFHTO member; can I still come to the conference?

• Yes, non-members can register and will pay the non-member registration fee as listed on the Registration Fees page. We welcome you to attend.

#### Can I register more than one person at the same time?

- Yes, you can register multiple people at once through the <u>conference registration</u> <u>website</u>. To receive a single invoice or make one payment for all, complete a full registration form for each person and use the "register another" button on the summary page before reaching the payment step. The first person entered becomes the group's primary contact, and all fees will be charged to their record. If you need individual invoices or receipts, register each person separately. Note that
- Student Registration cannot be processed as part of a group invoice.

#### How do I confirm that I am registered for the conference?

If you've received a confirmation e-mail with the subject "The Power of Primary Care
2025 Registration Confirmation" then you are registered for the conference. Upon
completion of registration, an email will be sent to the address(es) entered on the
registration form to confirm the registration. Invoices/receipts are attached to the email.
If you cannot find the email, please contact <a href="mailto:regAFHTO@mosaicevents.ca">regAFHTO@mosaicevents.ca</a> or call 1-888245-4634 for assistance.

#### How do I get an invoice or receipt?

 Upon completion of registration, an email will be sent to the address(es) entered on the registration form to confirm the registration. Invoices/receipts are attached to the email.
 If you cannot find the invoice/receipt, contact <u>regAFHTO@mosaicevents.ca</u> or 1-888-245-4634 for assistance.

#### How do I make a change to my registration?

Registration details can be changed online. Click the link in the confirmation email or
return to the registration form and click on the 'modify existing registration' button. Use
the email address on the registration and the confirmation number in the confirmation
email to enter the registration. If you require the confirmation email to be resent or

require assistance updating your registration, contact <u>regAFHTO@mosaicevents.ca</u> or 1-888-245-4634

#### How do I cancel my registration?

All cancellations received on or before October 3rd, 2025, will be refunded, minus a 25% administrative fee. No refunds will be provided after October 3rd, 2025.
 Registrations are fully transferrable. To substitute an attendee and change the name on a registration, click on the link in the confirmation email or send a written request to regAFHTO@mosaicevents.ca.

# I've missed the cancellation deadline or I'm no longer able to attend; can I send someone else in my place?

- Registrations are fully transferable to another person. To substitute an attendee and change the name on a registration, click on the link in the confirmation email or send a written request to <a href="mailto:regAFHTO@mosaicevents.ca">regAFHTO@mosaicevents.ca</a>.
- Note: Neither AFHTO nor Mosaic Event & Travel Management will transfer any fee or payment balances. It is up to the delegate and their replacement to manage any transfer payments between each other.

#### My registration timed out; do I have to start over?

• If you started but did not complete a registration, you will receive an email (if you entered an email address into the form) with a link to access the incomplete record. To have the email resent, contact <a href="mailto:regAFHTO@mosaicevents.ca">regAFHTO@mosaicevents.ca</a> for assistance.

#### Is there a special conference rate for speakers and volunteers?

- Speakers: A \$75 discount will be provided to a maximum of 2 presenters per concurrent session. Unfortunately, there is no discounted rate for poster presenters.
- Volunteers: All concurrent session working group members, registration desk volunteers and awards review committee are also eligible for a \$75 discount.
- The discount can be combined for those who contribute in more than one capacity (e.g. a presenter who also serves on the awards review committee would receive a \$150 discount).
- To inquire further about volunteer opportunities please reach out to conference@afhto.ca.

#### Is there a special conference rate for students?

- A limited number of student registrations are available at a subsidized rate. Once these
  are filled, you can request to be added to a waitlist by contacting
  regAFHTO@mosaicevents.ca.
- Students will be required to show student ID at check-in.
- Visit the <u>Registration Fees page</u> for the student rates.

#### Does everyone working at my booth require a registration?

AFHTO's policy is that all who attend the conference, including speakers and those
participating in exhibitor tables, must register for the conference at the appropriate rate.
A full non-member registration will be required for access to sessions or Booths. Booth
Staff Passes can be purchased at a reduced rate, with reduced access. Visit the
Registration Fees page for complete details.

#### Is there a special conference rate for patients?

• Registrations for patients with our member teams are available at a subsidized rate. For information on discounted pricing please contact conference@afhto.ca.

# **Conference Program**

#### What is the programming?

• For up-to-date information about concurrent and other sessions, visit the <u>Program and Agenda</u> page.

#### Is this an education accredited conference?

 Accreditation will be sought for this program. Visit the <u>Program and Agenda</u> page for further details.

## **Accommodation and Directions**

#### How do I book a hotel room for the conference?

A block of rooms at the Westin has been reserved at a discounted group rate of \$324 plus tax (single/double occupancy). To secure this rate, book by 5:00 PM ET on October 1, 2025. Availability and pricing cannot be guaranteed after this date. Click here to book online.

Central Reservations number at 1-888-627-8559 and state you are part of the AFHTO conference.

#### How do I get to the conference?

- The conference is at the <u>Westin Harbour Castle</u>, 1 Harbour Square, Toronto, ON M5J 1A6 (416) 869-1600
  - website
- Map and Directions
- You can find information on travel discounts here.