

## Moderna - COVID-19 Vaccine Batch Documentation

To be completed by staff assigned to Medication Preparation:

Medication Prepared By		
Date		
Vaccine Name	Vaccine Lot#	Vaccine Expiry

Batch # \_\_\_\_\_

<b>Documentation</b>	
# of Vials Received	
# of Expected Doses (# of vials x 10)	
Time Vaccine was placed in room temperature	
Time of first puncture	
Syringe Expiry Time	
# of Syringes Drawn	
<b>Checks and Sign Offs</b>	
All syringes were checked for dosage, integrity and correct labelling by medication preparer	
# of expected doses = # of doses drawn (if not, document why and notify vaccine lead)	

Batch # \_\_\_\_\_

<b>Documentation</b>	
# of Vials Received	
# of Expected Doses (# of vials x 10 )	
Time Vaccine was placed in room temperature	
Time of first puncture	
Syringe Expiry Time	
# of Syringes Drawn	
<b>Checks and Sign Offs</b>	
All syringes were checked for dosage, integrity and correct labelling by medication preparer	
# of expected doses = # of doses drawn (if not, document why and notify vaccine lead)	

# Moderna - COVID-19 Vaccine Batch Documentation

Batch # \_\_\_\_\_

<b>Documentation</b>	
# of Vials Received	
# of Expected Doses (# of vials x 10 )	
Time Vaccine was placed in room temperature	
Time of first puncture	
Syringe Expiry Time	
# of Syringes Drawn	
<b>Checks and Sign Offs</b>	
All syringes were checked for dosage, integrity and correct labelling by medication preparer	
# of expected doses = # of doses drawn (if not, document why and notify vaccine lead)	

Batch # \_\_\_\_\_

<b>Documentation</b>	
# of Vials Received	
# of Expected Doses (# of vials x 10 )	
Time Vaccine was placed in room temperature	
Time of first puncture	
Syringe Expiry Time	
# of Syringes Drawn	
<b>Checks and Sign Offs</b>	
All syringes were checked for dosage, integrity and correct labelling by medication preparer	
# of expected doses = # of doses drawn (if not, document why and notify vaccine lead)	