

June 24, 2015

Dear MFHT Member,

I am writing to inform you that you have been selected to participate in this year's Markham FHT Lead Physician Performance Appraisal.

Tomorrow afternoon you will be receiving an email from "HR downloads Online Surveys", entitled "Markham FHT - Lead Physician Performance Review". Please keep an eye open for the email and aim to complete it as soon as possible. I'd like to see most surveys back within 7 days (by the end of the day July 2<sup>nd</sup>). If you need additional time, please let me know. If you don't receive the survey, please check to ensure it hasn't ended up in your spam/junk folder. Otherwise, please let me know and we will resend it.

This performance appraisal is considered essential for our organization and will help to provide invaluable feedback to Allan Grill, our Lead Physician, which in turn helps to shape how our FHT operates. I thank you in advance for your participation and time. Don't hesitate to contact me with any questions, concerns or feedback.

Sincerely,

*Parm*

Dr. Parm Singh,

Chair of the Markham FHT Governance Committee